

# Parish of Longton St. Andrew

## Safeguarding Activity Risk Assessment TEMPLATE

Activity:

Location: Church / Hall

Name of leader with responsibility:

Date of first risk assessment:

Time/frequency:

Date to be reviewed:

Master copy to be reviewed and signed off by Parish Safeguarding Officer:

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done

These are examples of the risks for consideration, these are by no means an exhaustive list nor may all apply to all events, meetings, group activities with children and vulnerable adults. Amend as appropriate. The safeguarding risk assessment must be completed considering the age group of the participants. We take safeguarding and care of children and vulnerable adults seriously and any concerns or incidents must be notified to the Parish Safeguarding Office immediately. If parents / carers are in attendance they must also be informed of our safeguarding policy.

All other health and safety regulations must also be followed, and risks included here OR a separate H&S form completed and returned to H&S Officer in addition to this form going to PSO.

Forms to be completed and passed to the Parish Safeguarding Officer in advance of any activity, event, meeting, visit and sign off received 2 weeks prior to date to ensure all safeguarding and actions can be adhered to and all helpers / parents / carers are fully aware.

Forms to be sent to the Parish Safeguarding Officer at: [safeguarding@longtonstandrew.org](mailto:safeguarding@longtonstandrew.org)